



Communications Internship

Position Description

(Revised July 2023)

Purpose of Position

The Communications Intern is responsible for assisting in the communications process from all elements of Promotion, Church News videos, special creative pieces, social media, and any comms requests throughout the year church wide. Join our team as a communications intern and put your skills to work as you work in multiple areas of the communications process. You will exercise your multitasking abilities as you assist in developing and executing ideas. Employ your organizational skills as you coordinate different aspects of the communications process to ensure that all aspects remain on time.

Skills and Qualifications

- Ability to carry out the vision of the ministry
- Understanding of the basics of communications
- Basic experience in writing, editing, or other communication roles
- A positive attitude and willingness to take direction in a fast-paced environment

Essential Duties and Responsibilities

- Assist staff in developing relevant stories for church news, social platforms, online streaming, and other platforms
- Write blurbs or copy for the handout for multiple different campuses
- Communicate with the video coordinator, project manager, graphic designer, communications director, and other members of staff to ensure a smooth running of projects
- Support staff by writing scripts and provide scriptwriting support on an as-needed basis.

- Maintain and help produce a social media schedule to be approved by the Communications Director
- Provide assistance as needed in all components of the communications process

Other Expectations

- Participate in team training night once a quarter
- Participation ranges widely based on project type and scope
- Participate in weekly or monthly team meetings
- Participate in creative brainstorming sessions
- Participate in weekly staff prayer times (every Monday at 1:15pm)
- Participate in Monday staff meetings (monthly)
- Participate in monthly department meetings
- Participate in weekly spiritual formation class on Wednesday mornings
- Participate in weekly leadership class on Monday evenings
- Complete study materials including books, blogs, podcasts, etc as assigned
- Attend weekly worship gatherings, belong to a CABLE group, serve as a volunteer, give financially to the ministry of Engedi

Details

- Hours to not exceed 15 hours per week
- Reports to the Communications Director

About Engedi

Engedi Church is a young, diverse, passionate and missional community of around 2,100 people who are committed to loving and serving God, our neighbors and the world. We preach the gospel, and we do our best to live it out. Since our inception in 2005, Engedi Church's mission has been to advance the kingdom revolution of Jesus worldwide. We have identified five core values we believe mark the advance of Jesus' kingdom in our midst (see engedichurch.com).

We believe God's original dream for creation was to create a community of people who experience complete wholeness of mind, body, emotions and soul in Him, and deep, meaningful and diverse relationships with each other. Jesus began His ministry by announcing He had come to bring good news to the poor, to release the oppressed and to free the imprisoned. He called the experience of these realities living in the kingdom of God. The kingdom of God is an ever-expanding reality of those who are experiencing the

restoration of what was lost at the Fall—harmony with God, within ourselves and within our relationships—all through the life, death and resurrection of Jesus. While full restoration won't occur until His return, Jesus invites us to both experience and extend restoration in the now. This is why Engedi exists.